

**CITY OF CHARLACK BOARD MEETING**  
Charlack City Hall, 8401 Midland Blvd., Charlack, MO 63114  
Tuesday, June 25, 2019 at 7pm.  
\*\*\*AGENDA\*\*\*

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED.

By: Susan Gallagher, City Clerk Date: 06/24/19 Time: 4:00 pm.

**Call to Order - Board Meeting - Mayor Chamberlain**

**Roll Call - Mayor Chamberlain**

- Roll call for governing Board. Roll call is recorded and necessary to establish a quorum.

**Approval of Agenda**

**Approval of Minutes from the Board Meeting on May14, 2019 Pages 1-5**

**Approval of Minutes from the Budget Work Session on May 28, 2019 Pages 6-7**

**Approval of Minutes from the Budget Work Session on June 18, 2019 Pages 8-10**

**Police Report – Chief Jimenez Pages 11-14**

**City Hall Report**

Financial Report – City Administrator **Pages 15-24**

**New Business**

- Approval of the Budget for FY2020 – City Administrator **Pages 25-38**
- MOPERM Contract – City Administrator **Page 39**
- Sewer Later Reimbursement for 2628 Walton Road – City Administrator

**Comments from the Aldermen**

- Ward 1
- Ward 2

**Mayor's Report** – Mark Chamberlain

**City Attorney's Report** – Edward Sluys

**Unfinished Business**

- None

**Bills, Ordinances and Resolutions**

- Resolution 19-003 for property at 8541 Forest **Pages 40-41**

**Public Participation**

- ❖ Members of the audience will be given the opportunity to address the Board on any issue or concern. You must sign in on the Public Comment sheet to have an opportunity to speak. After being called upon, please stand and state your name, address and business for the record. **Comments and discussion will be heard at this time and shall be limited to a total of 4 minutes. Your comments must be respectful and orderly.** The Mayor or Designee can stop the discussion if it becomes disorderly, abusive or obscene. If a person is not respectful and orderly, they can be removed from the meeting. If the topic for discussion relates to an advertised public hearing, we ask that you hold your comments until after the presentation has been made. Thank you for your cooperation.

**Closed Session for § Legal 610.021(1)**

## **Adjourn**

**The City of Charlack is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 427-4715 at least 48 hours in advance of the meeting and communicate your needs.**

NOTE: The Mayor and Board of Aldermen will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Notice is hereby given that the Mayor and Board of Aldermen may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021.1 1994); lease, purchase or sale of real estate (RSMo 610.021.2 1994); hiring, firing, disciplining or promoting employees with employee groups (RSMo 610.021.3 1994); bidding specifications (RSMo 610.021.11 1994); and/or proprietary technological materials (RSMo 610.021.15 1994).

**Minutes of City of Charlack Board Meeting  
Tuesday, May 14, 2019 at 7:00pm  
Charlack City Hall**

**Oath of Office**

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City Clerk, Susan Gallagher administered the Oath of Office to Mayor Mark Chamberlain and Aldermen, Russ Elwood.

**Call to Order**

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Mayor Mark Chamberlain called the Board Meeting to order at 7:05pm

**Pledge of Allegiance**

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Mayor Chamberlain led the Pledge of Allegiance.

**Roll Call**

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Alderman Russ Elwood	Present
Alderman Tom Bonzo	Present
Alderman Bruce Klema	Present
Mayor Mark Chamberlain	Present
Asst. City Attorney Katherine Henry	Present
Alderman Bob Terry	Excused

**Approval of Agenda**

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- Mayor Chamberlain wants to strike the Election of Board President and Treasurer until the next meeting, under New Business, when Bob Terry would be present.
- City Administrator Pauley said to change the name of the City Attorney's report to Katherine Henry.

Motion to approve the agenda with the two changes was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

**Approval of Minutes from the Public Hearing on April 9, 2019**

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Motion to approve the minutes from the Public Hearing on April 9, 2019 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

**Approval of Minutes from the Board Meeting on April 9, 2019**

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Motion to approve the minutes from the Board Meeting on April 9, 2019 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

## **Police Report**

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- Chief Aaron Jimenez gave the police report.
- We had recently gone to a house to post a crime prevention card. We did not knock on the door, that was our mistake. We did not open the door but slipped the card inside. The resident said they did not agree with our pursuit policy.
- Everyone probably was the pursuit video last week. There was a stealing pursuit out of St. Peters. St. Peters & St. Charles called off the pursuit. We had a car on the highway helping a motorcycle rider that had run out of gas. The car side swiped a tractor trailer with their mirror. The car went eastbound to 170 and we attempted to use the star chase, but it fell off. The car got off on to Natural Bridge and the 2<sup>nd</sup> attempt with the star chase worked. The car lost control and slammed into a guardrail. The female driver came out of the car and was handcuffed. The passengers were told to put their hands up where the police officer could see them. The passenger in the back raised his hands but the passenger in the front was reaching for something in his waste band and that is when the detective shattered the window and pulled the passenger out and laid him on the ground. All people in the car were charged with various violations.
- We have a new position that is called the Diversity Outreach Mental Health Coordinator.
- Thanks to the officers and Alexi that helped the victim of the house fire on Friday.
- We had a shooting into a residence in the 8700 block of Argyle. The victim came out of the house and said that the shooting was in the back of the house. Three people were arrested with firearms violations and taken to the St. Louis County jail.
- We had the police commissioner meeting yesterday. There were suggestions to consider Charlack have their own board of police commissioners as they cannot vote in St. Ann. Civilians get to hear incidents that are happening. You would need 5 police commissioners and they would meet every other month. This will be presented at the next board meeting.
- In the 8600 block of Argyle, a resident was arrested for Child Pornography.
- We are doing the discovery of 160 file cabinets to digitize the information for the Angie Houseman case. More information will be coming out shortly.
- Mayor Chamberlain thanked the chief and the police department for all that you do for our city.

## **City Hall Report**

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- Financial Reports are on pages 12-29. We are under budget for almost all categories.
- We turned in our new CDBG grant today and they verified that it was received.
- The Park Planning Grant was approved, and we will receive \$6,400 towards the planning stage of the park.

## **New Business**

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- A Block Party permit was presented to the board for the 8600 block of Argyle.

Motion to approve the Block Party permit was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissensions.

- Setting the Dates for the upcoming Budget meetings was presented by the City Administrator. The 1<sup>st</sup> date will be Tuesday, May 28<sup>th</sup> at 6:30pm. The second budget meeting will be June 18<sup>th</sup> at 6pm.
- The Board Meeting for June will be moved to the 25<sup>th</sup> as the mayor is out of town for the meeting on the 11<sup>th</sup> of May. The budget will be approved at the Board meeting on June 25<sup>th</sup> at 7pm.
- Resolution 19-002 for check signing for courts was presented by the City Administrator. The Supreme Court had sent out a memo saying that only State certified court administrators could be signers on the court account at Bank of America.

Motion to pass Resolution 19-002, to remove Mark Chamberlain and Susan Gallagher as signers on the account and add Michelle Richmond, acting as Deputy Court Administrator was made by Alderman Klema, seconded by Alderman Bonzo. Motion passed with no dissensions.

### **Comments from the Aldermen**

#### **Ward 1**

- Alderman Bonzo stated the garden in going well and he hopes to grow it even more. There were girls at the garden who had a Lemonade stand and it was quite good.

#### **Ward 2**

- Alderman Elwood was sorry to hear about the passing of Doris Wynn's father. Alderman Elwood wanted to acknowledge Mr. Mattingly for disbanding the police department. Indirectly this has given the city the opportunity to do the things in the city. We have been able to buy a new Bobcat, tear down and building a new public works building, pave two blocks of Argyle and many more things. Alderman Elwood also thanked Mr. Boeddeker for his Sunshine Request for a budget report. We included this report in the current packet and will continue to do so. Two blocks of Argyle were paved last week.
- Alderman Klema thanked everyone for coming to the meeting. Alderman Klema also thanked the St. Ann Police for patrolling our city.

### **Mayor's Report**

- Argyle has been paved.
- We found a used curb machine and are rebuilding the engine. We will be putting in new curbs on Argyle and replacing the lip on some driveways.
- We are still waiting on Lackland shoulders being paved.
- Community garden looks great and the spicket has been fixed.
- Everyone needs to start cutting your grass.
- Next year, we may change the date of the earlier garage sale to sometime in June. It seems that we always get rain the first part of May.
- St. Ann if doing a great job.
- GO BLUES!

### **City Administrator's Report**

- Let us know if you see sidewalks or curbs that are in bad shape. We are going to start a schedule to fix the sidewalks, curbs and potholes.

### **City Attorney's Report**

- Assistant City Attorney Katherine Henry gave the report.
- We have acted on Resolution 19-002 for the courts.
- We will have an Ordinance to adopt the Ordinance Codes so that they stay up to date.
- It seems that Better Together is falling apart and we will keep you updated if anything starts again.

### **Bills, Ordinances and Resolutions**

- 19-6 AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF CHARLACK; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.
- Alderman Bonzo made a motion for the first reading of Bill 19-6 by title only, seconded by Alderman Klema. Motion passed with no dissensions.
- Asst. City Attorney Kate Henry read Bill 19-6 by title only for the first reading.
- Alderman Bonzo made a motion for the second reading of Bill 19-6 by title only, seconded by Alderman Elwood. Motion passed with no dissensions.
- Asst. City Attorney Kate Henry read Bill 19-6 by title only for the second reading.
- Alderman Bonzo made a motion to approve and adopt Bill 19-6 as Ordinance 19-6, seconded by Alderman Klema. The Mayor called the Roll, and the votes were cast as follows:
  - Alderman Klema – Aye
  - Alderman Bonzo – Aye
  - Alderman Elwood – Aye
  - Motion passed with no dissensions.

### **Public Participation**

- Janet Blair, 8430 Ann, stated the St. Johns is going to have an electronic e-cycle on June 15<sup>th</sup> and the public is welcome. Janet also stated that her neighbor next door is a renter and they are not mowing their grass.
- Paul Shortt, 2416 Bristow, stated we still have excessive speeding on Bristow. There are a lot of trucks. The cars are not stopping at the stop sign at Ann and Bristow.
- Amanda Nichols, 8444 Lackland said she was happy to be here.
- Jessica Chamberlain, 8709 Argyle also said she was happy to be here.

- Don Meyer, 2424 Ackerman, stated he went to St. Ann's Police Commissioner board meeting last week and wanted to thank Chief Jimenez for making him feel welcome.
- Kelly Dubach, 8637 Olden, thanked the officers who were stopping the people at Walton and Olden that were running the stop sign. Kelly also asked about the new build on Olden and asked what the hold up was. They are looking for someone to build the house.
- Tim Boeddeker, 8427 Midland, thanked the city clerk for putting the balance sheets in the meeting packet. Tim also wanted the board to look at the asset amount for vehicles as he thinks this probably includes the police cars. Tim also stated that the shoulder on Midland is deteriorating and that St. Louis County needs to do something about this.
- Doris Wynn, 8623 Forest, appreciates the condolences for her father. Doris watches the copy shows on TV and said St. Ann is doing a fantastic job. Doris asked about the pothole on Walton that is covered by a steel plate. The city administrator told her that we are on their list to fix the problem.
- Frank Mattingly, 8733 Olden, asked if the CDBG money could be split up to fix some sidewalks. The city administrator stated we can fix the sidewalks in-house, but it is very complicated to get sidewalks fixed with the CDBG money. Frank thanked Alderman Elwood for what he said.
- Dorris Finnegan, 8635 Olden, stated that on the donation line, we increased the budget for the food pantry. Dorris also stated that Overland is doing a city-wide garage sale. They are making the residents register online and then showing a map of who is participating. Dorris also stated that Overland puts weed complaint signs in the resident's yard. The City Administrator stated that we put stickers on the door of the house and take a picture for documentation. Dorris also stated that the storm drains need to be cleaned with all the rain that we have been getting.

### **Adjourn to Closed Session**

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Motion to adjourn the Board Meeting and go into closed session to discuss legal §610.021(a) RSMo was made by Alderman Bonzo, seconded by Alderman Elwood. Roll Call Vote is as follows: Alderman Klema, Aye; Alderman Bonzo, Aye; Alderman Elwood, Aye. Motion passed with no dissensions.

Meeting closed at 8:30pm.

Motion to return to open session was made by Alderman Klema, seconded by Alderman Bonzo. Roll Call Vote: Alderman Elwood, Aye; Alderman Bonzo, Aye; Alderman Klema, Aye.

### **Adjourn**

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Motion to adjourn the Board Meeting was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissensions.

Meeting ended at 8:43pm

**Minutes of City of Charlack Budget Work Session  
Tuesday, May 28, 2019 at 6:30pm  
Charlack City Hall**

**Call to Order**

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Mayor Mark Chamberlain called the meeting to order at 6:30pm

**Pledge of Allegiance**

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Mayor Chamberlain led the Pledge of Allegiance

**Roll Call**

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Alderman Russ Elwood	Present
Alderman Tom Bonzo	Present
Alderman Bruce Klema	Present
Alderman Bob Terry	Present
Mayor Mark Chamberlain	Present

**Approval of Agenda**

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Motion to approve the agenda was made by Alderman Bonzo, seconded by Alderman Elwood.  
Motion passed with no dissensions.

**New Business**

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- Establishing the Budget for 2019-2020.

Income:

Bonds Forfeited	\$250
Grants	\$6,400
Inmate Security Fund	\$400
Pet License	\$15.00
Permit Fee – Other	\$3,000
Vending Machine License	\$30
Tow Releases	\$300
Interest Income	\$50
CVC Surcharge	\$60
Election Income	\$40
Law Enf Arrest-Local	\$100
Park Reservation	\$400
Excavation Permit	\$600
CVC Surcharge – ER	\$300
Police Report	\$400



Insurance Refund	\$300
Judicial Education Fund	\$1,500
Liquor License	\$2,000
Clerk Fee	\$1,500
Nuisance Maintenance	\$500
Occupancy Permits	\$2,000
Inspection Fees	\$4,500
Clerk Fee – ER	\$10,000
Fines & Fees	\$25,000
Fines & Fees – ER	\$74,000
Business License	\$65,000
Railroad & Utility	\$1,000
Cigarette Tax	\$3,000
Special Assessment	\$3,000
Motor V Fee Inc.	\$6,000
Personal Property	\$7,000
Sewer Lateral	\$12,000
Motor V Sales Tax	\$13,000
Cable Utility	\$10,000
Road & Bridge	\$14,000
Real Estate	\$23,000
Water	\$25,000
Motor Fuel	\$40,000
Telecom	\$35,000
Gas	\$70,000
Prop P	\$70,000
Capital Improvement	\$95,000
Electric	\$100,000
Local Sales Tax	\$205,000

### **Adjourn**

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Motion to adjourn was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissensions.

Meeting ended at 8:30pm

**Minutes of City of Charlack Budget Work Session**  
**Tuesday, June 18, 2019 at 6:00pm**  
**Charlack City Hall**

**Call to Order**

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Mayor Mark Chamberlain called the meeting to order at 6:10pm

**Pledge of Allegiance**

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Mayor Chamberlain led the Pledge of Allegiance

**Roll Call**

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Alderman Russ Elwood	Present
Alderman Tom Bonzo	Present
Alderman Bruce Klema	Present
Alderman Bob Terry	Present
Mayor Mark Chamberlain	Present

**Approval of Agenda**

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Motion to approve the agenda was made by Alderman Bonzo, seconded by Alderman Elwood.  
Motion passed with no dissensions.

**New Business**

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- Establishing the Budget for 2019-2020.

Expenses:

Travel, Lodging, Meals	\$1000
Capital Improvement Police	
New Police Car	\$27,000
Small Tools & Minor Equipment	\$2,000
Licenses and Permits	\$150
Printing and Reproduction	\$500
Internet – Office Computers	\$100
Medals/Awards/Badges	\$100
Document Destruction	\$135
Food Basket	\$500
Payroll Expenses	\$300
Bank Service Charges	\$350
Mosquito Spraying	\$375
Computer Program Renewal	\$500
Uniforms	\$700

Internet – City Hall	\$600
Web Hosting	\$500
Park Maintenance & Repair	\$1000
Concrete	\$1000
Election Expenses	\$600
Training	\$1500
Advertising	\$750
Tree Removal	\$1000
Street Signs	\$600
Senior Utility Rebate	\$1100
Telephone – Mobile	\$1500
Office Supplies	\$1500
Postage & Delivery	\$1500
Telephone – City Hall	\$1600
General Supplies	\$3000
Gasoline, Oil, etc.	\$3000
Debt Service Payments	
Commerce Loan for Park	\$2500
Equipment Rental – Office Equip.	\$2500
Sewer Lateral	\$7000
Repair & Maintenance	
Municipal Building	\$2000
Salt	\$4000
Membership Dues & Subscriptions	\$3,500
Special Events	
Easter	\$600
Halloween	\$850
Christmas	\$1000
Community Fireworks	\$1000
Block Party	\$1500
Cap Improvement – Public Works	
Vehicle Purchase	\$18,000
Vehicle Repair	\$1500
Equipment Repair	\$1000
Equipment Purchase	\$15,000
Prop-P	\$5,000
Payroll Taxes	\$14,000
Utilities	\$20,500
Cap Improvement – City Hall	
Park Planning	\$3,200
Derelict Properties	\$20,000
Office Equipment	\$2000
Street Repairs	
Infrastructure – Other	\$2000
Street Repair	\$60,000
Professional Fees	

CPA	\$6000
Prosecuting Atty	\$10,800
City Engineer	\$10,000
City Attorney	\$35,000
Insurance	
Bonding	\$500
Vision	\$1400
Dental	\$5000
Liability Insurance	\$10,000
Workman's Comp	\$18,000
Health & Life	\$30,000
Salaries	
City Hall Part Time	\$2,000
Overtime	\$3,000
Elected Officials	\$26,400
City Clerk	\$32,000
City Administrator	\$60,000
Public Works	\$50,000
Contracted Services Police	\$386,550.00

### **Adjourn**

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Motion to adjourn was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

Meeting ended at 7:40pm

# **CHARLACK CRIME PREVENTION NOTICES - MAY 2019**

Charlack	5/2/2019	Vehicle	Parked	Parked in employee only spot at City Hall
Charlack	5/4/2019	Vehicle	Door or Window Open	Door open
Charlack	5/5/2019	Vehicle	Parked	Parked going the wrong way
Charlack	5/7/2019	Vehicle	Parked	Facing the wrong way
Charlack	5/11/2019	Vehicle	Parked	Parked in grass.
Charlack	5/11/2019	Vehicle	Door or Window Open	Windows down
Charlack	5/11/2019	Home	Valuables in View	Children's toys in front yard
Charlack	5/11/2019	Vehicle	License Plate Expired	Expired Plates
Charlack	5/12/2019	Vehicle	Door or Window Open	Trunk open
Charlack	5/12/2019	Business	Door or Window Open	Vehicles not locked
Charlack	5/13/2019	Home	Door or Window Open	Garage door open
Charlack	5/13/2019	Home	Trashcans left at curb	Trashcans left at curb
Charlack	5/13/2019	Vehicle	License Plate Expired	Expired Plates
Charlack	5/13/2019	Vehicle	License Plate Expired	Expired Plates
Charlack	5/13/2019	Vehicle	License Plate Expired	Expired Plates
Charlack	5/13/2019	Vehicle	License Plate Expired	Expired Plates
Charlack	5/14/2019	Home	Door or Window Open	Open rear door
Charlack	5/15/2019	Vehicle	Door or Window Open	driver's window open
Charlack	5/15/2019	Vehicle	License Plate Expired	License plates expired
Charlack	5/15/2019	Vehicle	License Plate Expired	License plates expired
Charlack	5/16/2019	Vehicle	Parked	Parked in a no parking area
Charlack	5/19/2019	Vehicle	Door or Window Open	Passenger door open
Charlack	5/19/2019	Vehicle	Other	Trunk Open
Charlack	5/20/2019	Vehicle	Parked	Parked too close to stop sign
Charlack	5/20/2019	Business	Door or Window Open	Door on car unlocked
Charlack	5/20/2019	Business	Door or Window Open	Door on car unlocked
Charlack	5/22/2019	Vehicle	License Plate Expired	License plates expired
Charlack	5/23/2019	Vehicle	Door or Window Open	Door or window open
Charlack	5/24/2019	Vehicle	Other	Flat tires
Charlack	5/25/2019	Vehicle	Other	No front plate
Charlack	5/26/2019	Vehicle	Parked	Parked over curb
Charlack	5/27/2019	Vehicle	License Plate Expired	License plates expired
Charlack	5/27/2019	Vehicle	Other	Temp tags about to expire
Charlack	5/27/2019	Vehicle	Parked	Vehicle Double Parked
Charlack	5/27/2019	Vehicle	Doors unlocked	Doors unlocked
Charlack	5/27/2019	Vehicle	Door unlocked	Doors unlocked
Charlack	5/31/2019	Vehicle	Door or Window Open	Windows down

# CHARLACK

2019 TICKETS BY VIOLATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Child Restraint	0	0	0	1	0								1
Defective Equipment	5	3	2	1	4								15
Displayed Plates of Another	0	0	0	1	1								2
Driving while Intoxicated	0	1	0	0	0								1
Driving while Rev. or Susp.	6	5	5	8	11								35
Elect. Signal Violation	0	1	0	0	0								1
Equipment Violation	0	1	0	0	1								2
Exceded Posted Sp. Limit 11-15	1	1	3	12	11								28
Exceded Posted Sp. Limit 16-19	2	4	10	2	1								19
Exceded Posted Sp. Limit 20-25	2	5	5	8	6								26
Exceded Posted Sp. Limit 6-10	2	0	0	1	2								5
Expired Driver's License	2	0	0	0	2								4
Expired License Plates	0	1	0	0	2								3
Failed to drive in single lane	0	1	0	2	2								5
Failure to Register	29	34	41	53	53								210
Failure to Signal	2	1	0	3	2								8
Failure to stay on pavement	0	1	0	0	0								1
Failure to Stop at Sign at line	1	0	0	0	0								1
Followed veh. Too closely	0	1	0	0	1								2
Driving with One Headlight	0	0	0	0	1								1
Inattentive Driving	0	0	1	0	0								1
License Plate Light Violation	0	0	1	0	1								2
No headlights when required	0	1	1	0	0								2
Failure to Yield	0	0	0	0	1								1
Improper Lane Use	0	0	0	0	1								1
No Insurance	18	15	17	34	27								111
No Operator's Lic.	1	1	2	2	3								9
No Parking Zone	0	1	0	0	0								1
No Proof of Insurance	2	3	0	0	0								5
Op. motor veh. On Hwy with DL Exp	0	4	0	0	2								6
Other	0	0	0	0	1								1
Parking violation	0	2	0	0	4								6
Seat Belt Violaton	0	0	1	3	2								6
Speed 11-15 Over (School Zone)	0	0	0	2	0								2
Speed over 20-25	1	0	0	0	0								1
Speeding 31-35 Over	0	0	0	1	0								1
Speeding 41-45 over	0	1	0	0	0								1
Speeding 51 and over	0	0	1	0	0								1
Stop Sign Violation	9	11	19	24	9								72
Through Traffic Prohibited	2	4	3	4	0								13
Tinted Windows	0	0	2	0	1								3
Vehicle License/Inspection/Title	0	0	0	1	0								1
Violation missing from ticket	0	1	0	0	0								1
Weaving	0	1	2	1	1								5
<b>TOTAL</b>	<b>85</b>	<b>105</b>	<b>116</b>	<b>164</b>	<b>153</b>								<b>623</b>

# CHARLACK

2019 TICKETS BY STREET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ACKERMAN	2	0	0	0	2								4
ANN	0	0	0	0	0								0
ARGYLE	0	2	1	7	5								15
BRISTOW	4	8	4	10	8								34
BURTON	1	3	0	0	0								4
EL QUITO	0	3	0	0	6								9
ENDICOTT	0	0	0	0	0								0
FOREST	0	0	0	0	0								0
GILROSE	0	0	0	0	0								0
LA CARACAS	0	0	0	0	5								5
LACKLAND	34	35	44	47	43								203
LEHIGH	0	0	0	0	0								0
MARSHALL	0	0	0	0	0								0
MASTERSON	0	0	0	0	0								0
MCKIBBON	3	6	3	1	1								14
MIDLAND	1	0	1	0	0								2
OLDEN	3	0	0	1	1								5
POMONA	2	0	0	0	0								2
SAN RAFAEL	2	1	0	2	4								9
ST CHARLES ROCK RD	9	14	5	11	12								51
WALTON	10	10	14	24	11								69
WINDOM	2	0	0	3	0								5
Hwy 170	12	23	43	60	54								192
OTHER	0	0	1	0									1
<b>TOTAL</b>	<b>85</b>	<b>105</b>	<b>116</b>	<b>166</b>	<b>152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>624</b>

# CHARLACK

Calls for Service - 2019

Category	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
9-1-1 HANG UP	0	1	1	0	0								2
ABANDONED AUTO	1	2	0	0	1								4
ACCIDENTAL INJURY	1	3	1	1	2								8
ALARM	3	2	1	7	0								13
ANIMAL CONTROL	4	3	4	4	5								20
ARREST ATTEMPT	1	0	0	0	0								1
ASSAULT	1	1	0	0	1								3
ASSIST INVALID	5	2	1	2	2								12
ASSIST MOTORIST	8	4	9	7	13								41
ASSIST OTHER AGENCY	6	3	14	10	12								45
AUTO ACCIDENT	6	8	8	6	6								34
BURGLARY	1	0	0	1	2								4
BUSINESS CHECK	45	117	61	15	99								337
CAR CLOUTING	1	3	1	3	0								8
CARELESS DRIVING	0	0	0	0	1								1
CHECK THE WELFARE	6	2	6	5	7								26
CIVILIAN CONTACT	8	9	9	8	21								55
CONVEYANCE	1	2	0	1	1								5
COURT ORDER VIOL	0	0	1	0	0								1
CRIME PREVENTION	19	16	12	8	31								86
DERELICT AUTO	0	0	1	0	0								1
DISPATCH INFORMATION	1	0	0	0	1								2
DISTURBANCE	1	2	1	4	9								17
DRUG OFFENSE	0	0	1	0	0								1
ESCORT	0	1	0	0	0								1
FIGHT	0	0	2	0	1								3
FIRE	1	0	3	2	2								8
FOLLOW-UP	3	2	4	3	4								16
FOOT PATROL	0	1	2	3	9								15
FOUND PROPERTY	0	0	1	0	0								1
FRAUD REPORT	0	1	0	1	1								3
HARASSMENT	0	0	2	0	1								3
INTOXICATED	0	1	0	1	0								2
INVESTIGATION	2	3	3	3	5								16
JUVENILE PROBLEM	0	0	0	1	1								2
KEEP THE PEACE	6	4	5	0	2								17
LOCKOUT	0	1	0	1	1								3
LOST/STOLEN PROPERTY	0	0	0	0	1								1
MISCELLANEOUS	0	3	1	2	1								7
NOTIFICATION	1	0	0	0	1								2
OBS SUBJECT	0	2	0	0	0								2
OPEN DOOR	2	0	1	2	3								8
ORDINANCE VIOLATION	0	1	0	3	1								5
OVERDOSE	0	0	0	0	2								2
PANHANDLING	2	0	1	0	3								6
PARKING VIOLATION	1	3	4	1	14								23
PATROL	0	1	6	0	12								19
PEACE DISTURBANCE	1	2	0	0	0								3
PED CHECK	0	3	3	3	7								16
PRISONER TRANSPORT	0	0	1	0	0								1
PROPERTY DAMAGE	3	1	1	0	2								7
PURSUIT	1	1	2	2	1								7
REMOVE SUBJECT	3	3	3	2	4								15
REPO	1	0	1	1	1								4
RESIDENCE / VACATION CHECK	1	2	6	2	15								26
SHOTS HEARD	0	0	0	3	1								4
SICK CASE	6	7	5	5	4								27
STEALING	3	3	4	4	2								16
STOLEN VEHICLE	2	1	0	0	1								4
SUDDEN DEATH	0	0	0	0	1								1
SUICIDAL SUBJECT	0	1	0	0	1								2
SUSPICIOUS AUTO	5	9	12	5	7								38
SUSPICIOUS ODOR	0	1	0	0	0								1
SUSPICIOUS SUBJECT	2	2	2	1	0								7
TRAFFIC	63	95	150	174	150								632
TRAFFIC HAZARD	2	0	1	0	2								5
TRESPASSING	2	1	0	0	1								4
WIRES DOWN	0	2	0	0	1								3
<b>TOTAL</b>	<b>232</b>	<b>338</b>	<b>358</b>	<b>307</b>	<b>480</b>								<b>1715</b>



City of Charlack  
Balance Sheet  
As of June 25, 2019

	Jun 25, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Cash	
Cap Imp - Bank of America	107,019.70
Cap. Improvement - 45 - Commmerc	4,971.88
General Fund - Bank of America	-5,379.53
Holding Facility - 85 - Pulaski	202.54
Petty Cash	129.00
Prop P - Bank of America	26,813.79
Road Fund - Bank of America	82,158.91
Sewer Lateral - Bank of America	34,395.22
Traffic Safety - 69 - Pulaski	327.29
Cash - Other	-74.90
Total Cash	250,563.90
Courts JIS-Bank of America	101.60
Total Checking/Savings	250,665.50
Total Current Assets	250,665.50
Fixed Assets	
Land	69,000.00
Machinery & Equipment	79,030.04
Vehicles	230,993.48
Total Fixed Assets	379,023.52
<b>TOTAL ASSETS</b>	<b>629,689.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-4,920.00
Total Accounts Payable	-4,920.00
Credit Cards	
Credit Card - Bank of America	1,027.22
Total Credit Cards	1,027.22
Other Current Liabilities	
Direct Deposit Liabilities	-6,219.52
Payroll Liabilities	
AFLAC	510.00
Federal and FICA	1,233.72
FUTA	194.04
Garnishment	317.07
Missouri Withholding	509.00
Pension plan	500.00
Total Payroll Liabilities	3,263.83
Total Other Current Liabilities	-2,955.69
Total Current Liabilities	-6,848.47
Long Term Liabilities	
Accrued Paid Time Off	-1,070.86
N/P - Ally	0.10
N/P - Commerce Bank	19,729.98
Total Long Term Liabilities	18,659.22
Total Liabilities	11,810.75

City of Charlack  
**Balance Sheet**  
As of June 25, 2019

	Jun 25, 19
Equity	
Retained Earnings	568,475.43
Net Income	49,402.84
Total Equity	617,878.27
TOTAL LIABILITIES & EQUITY	629,689.02

City of Charlack  
**Summary Balance Sheet**  
As of June 25, 2019

	Jun 25, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	250,665.50
Total Current Assets	250,665.50
Fixed Assets	379,023.52
<b>TOTAL ASSETS</b>	<b>629,689.02</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	-4,920.00
Credit Cards	1,027.22
Other Current Liabilities	-2,955.69
Total Current Liabilities	-6,848.47
Long Term Liabilities	18,659.22
Total Liabilities	11,810.75
Equity	617,878.27
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>629,689.02</b>

**City of Charlack**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2018 through June 25, 2019

87

	Jul 1, '18 - Jun 25, 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Bad Check Fee	0.00	0.00	0.00	0.0%
Bond	0.00	0.00	0.00	0.0%
Bonds Forfeited	0.00	250.00	-250.00	0.0%
Business License	84,431.43	65,000.00	19,431.43	129.9%
Campaign Income	0.00	0.00	0.00	0.0%
CDARS Interest	0.00	0.00	0.00	0.0%
Clerk Fee	1,120.00	1,500.00	-380.00	74.7%
Clerk Fee - E/R	6,672.00	15,000.00	-8,328.00	44.5%
Compliance Letter	0.00	0.00	0.00	0.0%
Contributions Income	0.00	0.00	0.00	0.0%
Court Fees	0.00	0.00	0.00	0.0%
Court Resitution	0.00	0.00	0.00	0.0%
CVC Surcharge	37.30	60.00	-22.70	62.2%
CVC Surcharge - E/R	224.42	600.00	-375.58	37.4%
DEPARTMENT OF TREASURY	0.00	0.00	0.00	0.0%
Dividend Income	0.00	0.00	0.00	0.0%
Dom Viol - Muni	0.00	0.00	0.00	0.0%
Donations	100.00	0.00	100.00	100.0%
DWI Recoupment	0.00	0.00	0.00	0.0%
Election Income	136.77	40.00	96.77	341.9%
Excavation Permit	194.00	600.00	-406.00	32.3%
FAT	0.00	0.00	0.00	0.0%
Fines & Fees	14,389.67	20,000.00	-5,610.33	71.9%
Fines & Fees - E/R	51,407.50	120,000.00	-68,592.50	42.8%
Fugitive Apprehensive Team	0.00	0.00	0.00	0.0%
Grants	0.00	0.00	0.00	0.0%
Inmate Security Fund	0.00	400.00	-400.00	0.0%
Inspection Fees	4,800.00	4,500.00	300.00	106.7%
Insurance Bond Refund	0.00	250.00	-250.00	0.0%
Insurance Refund	631.47	0.00	631.47	100.0%
Interest Income	34.77	50.00	-15.23	69.5%
JBFB's	0.00	0.00	0.00	0.0%
Judicial Education Fund	844.74	1,500.00	-655.26	56.3%
K-9 Fund Income	0.00	0.00	0.00	0.0%
Land Rental	0.00	0.00	0.00	0.0%
Law Enf Arrest-Local	93.38	100.00	-6.62	93.4%
Liquor License	2,250.00	2,000.00	250.00	112.5%
Loan proceeds - Pulaski	0.00	0.00	0.00	0.0%
Merchant's License	0.00	0.00	0.00	0.0%
Miscellaneous Income	0.00	0.00	0.00	0.0%
Miscellaneous Revenue	-13.21	0.00	-13.21	100.0%
Nextel Overages	0.00	0.00	0.00	0.0%
Nuisance Maintenance	1,200.00	0.00	1,200.00	100.0%
Occupancy Permits	1,800.00	2,000.00	-200.00	90.0%
Operation Santa Claus	0.00	0.00	0.00	0.0%
Overpayment - E/R	0.00	0.00	0.00	0.0%
Park Reservation	355.00	400.00	-45.00	88.8%

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Cash Basis

**City of Charlack**  
**Profit & Loss Budget vs. Actual**  
**July 1, 2018 through June 25, 2019**

19

	Jul 1, '18 - Jun 25, 19	Budget	\$ Over Budget	% of Budget
Payroll Deductions (telephone)	0.00	0.00	0.00	0.0%
PD Training - LETCounty	0.00	0.00	0.00	0.0%
Permit Fee	0.00	0.00	0.00	0.0%
Pet License	0.00	15.00	-15.00	0.0%
Police Report	250.00	1,000.00	-750.00	25.0%
Pool Inspection	0.00	0.00	0.00	0.0%
Process Fees	0.00	0.00	0.00	0.0%
Re-imbursement	0.00	0.00	0.00	0.0%
Refund	0.00	0.00	0.00	0.0%
Rolling Acct Income	0.00	0.00	0.00	0.0%
Sale of Equipment	13,814.00	0.00	13,814.00	100.0%
Sale of Vehicles	0.00	0.00	0.00	0.0%
Solid Waste Service	0.00	0.00	0.00	0.0%
Speed Camera	0.00	0.00	0.00	0.0%
Spending Limits-Income	0.00	0.00	0.00	0.0%
Tax Revenue	712,244.14	747,500.00	-35,255.86	95.3%
Tow Releases	25.00	600.00	-575.00	4.2%
Train-CVC Surcharge Muni E/R	0.00	0.00	0.00	0.0%
Training - CVC SurchargeMuni	0.00	0.00	0.00	0.0%
Training Reimbursements	136.40	0.00	136.40	100.0%
Uncategorized Income	0.00	0.00	0.00	0.0%
Vending Machine License	60.00	30.00	30.00	200.0%
Warrant fees	0.00	0.00	0.00	0.0%
Yard Waste Stickers	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>897,238.78</b>	<b>983,395.00</b>	<b>-86,156.22</b>	<b>91.2%</b>
Cost of Goods Sold				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>897,238.78</b>	<b>983,395.00</b>	<b>-86,156.22</b>	<b>91.2%</b>
Expense				
8451 Lackland	0.00	0.00	0.00	0.0%
Advertising	660.00	750.00	-90.00	88.0%
Ammunition	0.00	0.00	0.00	0.0%
Bad Debt Expense	0.00	0.00	0.00	0.0%
Bank Service Charges	277.00	350.00	-73.00	79.1%
Books/Periodicals	0.00	0.00	0.00	0.0%
Bottled Water	0.00	0.00	0.00	0.0%
Cap Improvement - City Hall	92,263.17	114,500.00	-22,236.83	80.6%
Cap Improvement - Public Works	7,245.91	38,000.00	-30,754.09	19.1%
Cap Improvment - Police	0.00	0.00	0.00	0.0%

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Cash Basis

**City of Charlack**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2018 through June 25, 2019

20

	Jul 1, '18 - Jun 25, 19	Budget	\$ Over Budget	% of Budget
Child Support	0.00	0.00	0.00	0.0%
Cleaning Service	0.00	0.00	0.00	0.0%
Computer Program Renewal	349.99	800.00	-450.01	43.7%
Computer Server Space	0.00	0.00	0.00	0.0%
Concrete	494.70	0.00	494.70	100.0%
Consulting	0.00	0.00	0.00	0.0%
Contracted Services - Disposal	0.00	135.00	-135.00	0.0%
Contracted Services - IT	0.00	0.00	0.00	0.0%
Contracted Services - Police	392,746.00	386,550.00	6,196.00	101.6%
Contributions	0.00	0.00	0.00	0.0%
Court Expenses	718.10	25,000.00	-24,281.90	2.9%
Credit Card Machine	0.00	0.00	0.00	0.0%
Creek Project	0.00	0.00	0.00	0.0%
Critter Removal	0.00	100.00	-100.00	0.0%
Debt Service Payments	2,100.00	0.00	2,100.00	100.0%
Document Destruction	90.00	0.00	90.00	100.0%
Election Expenses	530.15	1,000.00	-469.85	53.0%
Emergency Equipment	0.00	0.00	0.00	0.0%
Employee Loans	0.00	0.00	0.00	0.0%
Equipment	0.00	0.00	0.00	0.0%
Equipment Rental - Office Equip	2,400.39	2,500.00	-99.61	96.0%
Food Basket	500.00	0.00	500.00	100.0%
Fugitive	0.00	0.00	0.00	0.0%
Fugitive Program	0.00	0.00	0.00	0.0%
Gasoline, Oil, etc.	2,386.45	3,500.00	-1,113.55	68.2%
General Supplies	2,026.49	3,000.00	-973.51	67.5%
Grant	0.00	0.00	0.00	0.0%
Grass Cutting	0.00	0.00	0.00	0.0%
Guns and leather	0.00	0.00	0.00	0.0%
Insurance	56,911.40	61,500.00	-4,588.60	92.5%
Internet - City Hall	544.91	750.00	-205.09	72.7%
Internet - Office Computers	59.64	0.00	59.64	100.0%
Internet - Web Hosting	0.00	0.00	0.00	0.0%
IT Contracting	0.00	0.00	0.00	0.0%
Judicial Fund - Court Conferenc	0.00	0.00	0.00	0.0%
K-9 Expense	0.00	0.00	0.00	0.0%
Laptops	0.00	0.00	0.00	0.0%
Lawsuit Settlement	0.00	0.00	0.00	0.0%
Licenses and Permits	0.00	250.00	-250.00	0.0%
Loan	0.00	0.00	0.00	0.0%
Loan 4936	0.00	0.00	0.00	0.0%
Loan 9003	0.00	0.00	0.00	0.0%
Loan 9004	0.00	0.00	0.00	0.0%
Medals / Awards / Badges	60.00	100.00	-40.00	60.0%
Medical expense	0.00	0.00	0.00	0.0%
Membership dues & subscriptions	3,575.20	6,500.00	-2,924.80	55.0%
MIRMA Settlement	0.00	0.00	0.00	0.0%
Miscellaneous Expense	170.24	250.00	-79.76	68.1%
Mosquito Control	0.00	0.00	0.00	0.0%

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Cash Basis

**City of Charlack**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2018 through June 25, 2019

27

	Jul 1, '18 - Jun 25, 19	Budget	\$ Over Budget	% of Budget
Mosquito Spraying	290.00	375.00	-85.00	77.3%
New City Hall Project	0.00	0.00	0.00	0.0%
Office Supplies	1,364.19	1,000.00	364.19	136.4%
Operations Expense Acct - Mayor	0.00	0.00	0.00	0.0%
Pagers	0.00	0.00	0.00	0.0%
Park Maintenance & Repair	473.06	500.00	-26.94	94.6%
Paul Handal Lawsuit	0.00	0.00	0.00	0.0%
Payroll Expenses	283.50	300.00	-16.50	94.5%
Payroll taxes	12,630.26	10,000.00	2,630.26	126.3%
PD laptops	0.00	0.00	0.00	0.0%
Penalty/Interest/Finance Charge	0.00	0.00	0.00	0.0%
Pension Expense	0.00	0.00	0.00	0.0%
Personal Property Tx - Equipmen	0.00	100.00	-100.00	0.0%
Pest Control	0.00	200.00	-200.00	0.0%
Police car expense	0.00	0.00	0.00	0.0%
Police Dispatch Services	0.00	0.00	0.00	0.0%
Postage and Delivery	1,461.40	1,100.00	361.40	132.9%
Printing and Reproduction	0.00	1,100.00	-1,100.00	0.0%
Prisoner Care	0.00	0.00	0.00	0.0%
Professional Fees	51,989.21	73,800.00	-21,810.79	70.4%
Program Expense	0.00	0.00	0.00	0.0%
Prop P	9,307.30	44,000.00	-34,692.70	21.2%
Prosecutor;s Assistant Fee	0.00	4,000.00	-4,000.00	0.0%
Protection	0.00	0.00	0.00	0.0%
Public Official Bond	0.00	0.00	0.00	0.0%
Radio Equipment / Repair	0.00	0.00	0.00	0.0%
Real Estate Taxes	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Rejis	0.00	0.00	0.00	0.0%
Rent	0.00	0.00	0.00	0.0%
Rentals	0.00	0.00	0.00	0.0%
Repair & Maintenance	3,099.17	5,000.00	-1,900.83	62.0%
Repairs	0.00	0.00	0.00	0.0%
Reserve Police Officer	0.00	0.00	0.00	0.0%
road fund	899.50	0.00	899.50	100.0%
Safety School	0.00	0.00	0.00	0.0%
Salaries	159,721.66	164,900.00	-5,178.34	96.9%

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Cash Basis

**City of Charlack**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2018 through June 25, 2019

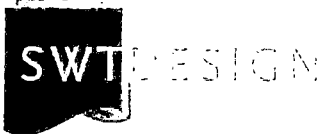
22

	Jul 1, '18 - Jun 25, 19	Budget	\$ Over Budget	% of Budget
Salt	2,772.62	5,000.00	-2,227.38	55.5%
Salt Spreader	0.00	0.00	0.00	0.0%
Senior Utility Rebate	1,040.00	1,100.00	-60.00	94.5%
Settlement Tilley	0.00	0.00	0.00	0.0%
Sewer Lateral	2,680.00	7,000.00	-4,320.00	38.3%
Signage Material	0.00	0.00	0.00	0.0%
Small Tools & Minor Equip.	0.00	0.00	0.00	0.0%
Snow removal	0.00	0.00	0.00	0.0%
Solid Waste	0.00	0.00	0.00	0.0%
Special Events	4,281.55	4,750.00	-468.45	90.1%
Speed Cameras	0.00	0.00	0.00	0.0%
Spending Limits-Expense	0.00	0.00	0.00	0.0%
State CVC	0.00	0.00	0.00	0.0%
Street Signs	973.45	1,000.00	-26.55	97.3%
Taxes	0.00	0.00	0.00	0.0%
Telephone	1,804.59	2,000.00	-195.41	90.2%
Telephone - Mobile	1,237.45	1,300.00	-62.55	95.2%
Traffic Paint	0.00	0.00	0.00	0.0%
Training	605.00	2,000.00	-1,395.00	30.3%
Trash Collection	0.00	0.00	0.00	0.0%
Travel, Lodging, Meals	0.00	1,000.00	-1,000.00	0.0%
Tree removal	700.00	700.00	0.00	100.0%
Uniforms	363.64	500.00	-136.36	72.7%
Utilities	19,694.14	20,500.00	-805.86	96.1%
Web Hosting	471.00	360.00	111.00	130.8%
Yard waste	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>844,252.43</b>	<b>999,120.00</b>	<b>-154,867.57</b>	<b>84.5%</b>
<b>Net Ordinary Income</b>	<b>52,986.35</b>	<b>-15,725.00</b>	<b>68,711.35</b>	<b>-337.0%</b>
<b>Other Income/Expense</b>				
Other Expense				
Interest Expense	0.00	0.00	0.00	0.0%
uncategorized expenses	3,583.51	0.00	3,583.51	100.0%
<b>Total Other Expense</b>	<b>3,583.51</b>	<b>0.00</b>	<b>3,583.51</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>-3,583.51</b>	<b>0.00</b>	<b>-3,583.51</b>	<b>100.0%</b>
<b>Net Income</b>	<b>49,402.84</b>	<b>-15,725.00</b>	<b>65,127.84</b>	<b>-314.2%</b>



**City of Charlack**  
**Unpaid Bills Detail**  
 As of June 24, 2019

Type	Date	Num	Due Date	Aging	Open Balance
<b>AMEREN MISSOURI</b>					
Bill	06/11/2019		07/01/2019		345.24
Total AMEREN MISSOURI					345.24
<b>ANTHEM BLUE CROSS BLUE SHIELD</b>					
Bill	06/12/2019		07/02/2019		2,882.83
Total ANTHEM BLUE CROSS BLUE SHIELD					2,882.83
<b>ART'S LAWN MOWER SHOP</b>					
Bill	04/30/2019		05/30/2019	25	74.90
Total ART'S LAWN MOWER SHOP					74.90
<b>COSTCO</b>					
Bill	06/14/2019	00011...	06/24/2019		180.00
Total COSTCO					180.00
<b>GARTENBERG CONSTRUCTION CONSULTING</b>					
Bill	06/14/2019		07/04/2019		308.75
Total GARTENBERG CONSTRUCTION CONSULTING					308.75
<b>MISSOURI AMERICAN WATER</b>					
Bill	06/14/2019		07/04/2019		84.30
Total MISSOURI AMERICAN WATER					84.30
<b>R&amp;D Computer Systems</b>					
Credit	12/06/2018	2698			4,920.00
Bill Pmt -Check	12/06/2018	8919			4,920.00
Total R&D Computer Systems					-9,840.00
<b>SUMNER ONE dba DATAMAX</b>					
Bill	06/18/2019		07/18/2019		30.43
Total SUMNER ONE dba DATAMAX					30.43
<b>votruba</b>					
Bill	06/14/2019	2370	06/24/2019		7,660.00
Total votruba					7,660.00
<b>TOTAL</b>					<b>1,726.45</b>



## CHARLES J. EVOLA PARK MASTER PLAN – SCHEDULE *(DRAFT)*

### Tentative Dates    Tasks

July 3	<b>Kickoff Meeting / Park Walk</b> – Meet at the park to discuss project goals, review existing park conditions and confirm master plan schedule.
July 9	<b>Community Meeting #1</b> – Meeting at Charles J. Evola Park or City Hall to review the master plan process and obtain community input on improvements to the park.
July 10-17	SWT will develop two master plan concepts for park improvements based on staff and community input. Along with plans SWT will provide concept images of proposed park amenities and improvements to convey the potential or design intent.
July 18	<b>Concept Review</b> – SWT will meet with City Staff to review concept and discuss general costing and priorities in preparation for Community Meeting #2.  SWT will make revisions to the concepts based on this discussion.
July 23	<b>Community Meeting #2 (July Board Meeting?)</b> - Review master plan concepts and obtain feedback on the design and priorities for implementation.  Based on this feedback a final design will be prepared for the park improvements.
July 24- 31	SWT will finalize the master plan concept and prepare a cost opinion for the final design along with a phase one implementation project that aligns with the available Municipal Park Grant funding.
August 2	Meet with City Staff to review final master plan. SWT will make any revisions following the review with Staff. At this time we will finalize selection of the grant application project if a round 20 application will be submitted.  SWT will finalize the master plan document and submit to the City and Grant Commission on behalf of the City.
August 5-30	Assist the City with preparation of the grant application. It is anticipated that SWT will provide costing information and assist with project schedule and project description based on the information included in the master plan report.
<b>August</b>	<b><i>Board of Aldermen Meeting - adopt a resolution in support of the Grant Application and project to be completed as identified in the master plan process.</i></b>
August 30	City of Charlack to submit Municipal Park Grant application.

# City of Charlack Budget

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Ordinary Income/Expense				Budget			
Income							
			Miscellaneous Revenue		0.00		
			Bond		0.00		
			Bonds Forfeited		250.00		
			Warrant fees		0.00		
			Campaign Income		0.00		
			CDARS Interest		0.00		
			Uncategorized Income		0.00		
			Training - CVC SurchargeMuni		0.00		
			Compliance Letter		0.00		
			Contributions Income		0.00		
			Court Fees		0.00		
			Court Resitution		0.00		
			Train-CVC Surcharge Muni E/R		0.00		
			Spending Limits-Income				
			Systems Manager		0.00		
			Spending Limits-Income - Other		0.00		
			Total Spending Limits-Income		0.00		
			DEPARTMENT OF TREASURY		0.00		
			Dividend Income		0.00		
			Dom Viol - Muni		0.00		
			Speed Camera		0.00		
			DWI Recoupment		0.00		
			Solid Waste Service		0.00		
			Sale of Vehicles		0.00		
			FAT		0.00		
			Rolling Acct Income		0.00		
			Refund		0.00		
			Fugitive Apprehensive Team		0.00		
			Grants		6,400.00		
			Inmate Security Fund		400.00		

# City of Charlack Budget

26

				Budget		
			Re-imbusement	0.00		
			Insurance Bond Refund	0.00		
			Process Fees	0.00		
			Pool Inspection	0.00		
			JBF's	0.00		
			Pet License	15.00		
			K-9 Fund Income	0.00		
			Land Rental	0.00		
			Permit Fee			
			Building Permits	0.00		
			Permit Fee - Other	3,000.00		
			Total Permit Fee	3,000.00		
			Loan proceeds - Pulaski	0.00		
			Merchant's License	0.00		
			Miscellaneous Income	0.00		
			Nextel Overages	0.00		
			PD Training - LETCounty	0.00		
			Payroll Deductions (telephone)	0.00		
			Operation Santa Claus	0.00		
			Overpayment - E/R	0.00		
			Bad Check Fee	0.00		
			Yard Waste Stickers	0.00		
			Vending Machine License	30.00		
			Tow Releases	300.00		
			Interest Income	50.00		
			CVC Surcharge	60.00		
			Election Income	40.00		
			Law Enf Arrest-Local	100.00		
			Donations	0.00		
			Training Reimbursements	0.00		
			Park Reservation	400.00		
			Excavation Permit	600.00		

# City of Charlack Budget

27

				Budget			
			CVC Surcharge - E/R	300.00			
			Police Report	400.00			
			Insurance Refund	300.00			
			Judicial Education Fund	1,500.00			
			Liquor License	2,000.00			
			Clerk Fee	1,500.00			
			Nuisance Maintenance	500.00			
			Occupancy Permits	2,000.00			
			Inspection Fees	4,500.00			
			Clerk Fee - E/R	10,000.00			
			Fines & Fees	25,000.00			
			Sale of Equipment	0.00			
			Fines & Fees - E/R	74,000.00			
			Business License	65,000.00			
			Tax Revenue				
			Billboard Tax	0.00			
			Telephone	0.00			
			Tax Revenue - APP DEFICIT	0.00			
			Sales Tax	0.00			
			CIP Sales Tax	0.00			
			Tax Revenue - Other	0.00			
			Interest	0.00			
			Pet License	0.00			
			Railroad & Utility	1,000.00			
			Cigarette Tax	3,000.00			
			Special Assessment	3,000.00			
			Motor V Fee Inc.	6,000.00			
			Personal Property	7,000.00			
			Sewer Lateral	12,000.00			
			Motor V Sales Tax	13,000.00			
			Cable Utility	10,000.00			
			Road & Bridge	14,000.00			

# City of Charlack Budget

28

					Budget			
				Real Estate	23,000.00			
				Water	25,000.00			
				Motor Fuel	40,000.00			
				Telecom	35,000.00			
				Gas	70,000.00			
				Prop P	70,000.00			
				Capital Improvement	95,000.00			
				Electric	100,000.00			
				Local Sales tax	205,000.00			
				Total Tax Revenue	732,000.00			
				Total Income	930,645.00			
				Cost of Goods Sold				
				Cost of Goods Sold	0.00			
				Total COGS	0.00			
				Gross Profit	930,645.00			
				Expense				
				8451 Lackland	0.00			
				Travel, Lodging, Meals	1,000.00			
				Ammunition	0.00			
				Bad Debt Expense	0.00			
				Trash Collection	0.00			
				Books/Periodicals	0.00			
				Bottled Water	0.00			
				Traffic Paint	0.00			
				Taxes				
				Personal Property	0.00			
				Taxes - Other	0.00			
				Total Taxes	0.00			
				Cap Improvment - Police				
				Car Laptops	0.00			
				Equipment Repairs	0.00			
				In Car Video Equipment-Purchase	0.00			

# City of Charlack Budget

29

					Budget				
				New Police Car	27,000.00				
				Police Radio Equipment-Purchase	0.00				
				Radar Equipment / Leased	0.00				
				Safety	0.00				
				Vehicle Repairs					
				Car 0	0.00				
				Car 1	0.00				
				Car 2	0.00				
				Car 3	0.00				
				Car 4	0.00				
				Car 5	0.00				
				Car 6	0.00				
				Car 7	0.00				
				Car 8	0.00				
				Car 9	0.00				
				Speed camera vehicle	0.00				
				Vehicle Repairs - Other	0.00				
				Total Vehicle Repairs	0.00				
				Weapons	0.00				
				Cap Improvment - Police - Other	0.00				
				Total Cap Improvment - Police	27,000.00				
				Child Support	0.00				
				Cleaning Service	0.00				
				State CVC	0.00				
				Computer Server Space	0.00				
				Spending Limits-Expense					
				City Hall	0.00				
				Court	0.00				
				Police Department	0.00				
				Public Works	0.00				
				Systems Manager	0.00				
				Spending Limits-Expense - Other	0.00				

# City of Charlack Budget

30

				Budget				
			Total Spending Limits-Expense	0.00				
			Consulting	0.00				
			Contracted Services - Disposal	0.00				
			Contracted Services - IT	0.00				
			Speed Cameras					
			Equipment	0.00				
			Salaries	0.00				
			Speed Camera Fee	0.00				
			Speed Cameras - Other	0.00				
			Total Speed Cameras	0.00				
			Contributions	0.00				
			Solid Waste	0.00				
			Credit Card Machine	0.00				
			Creek Project	0.00				
			Critter Removal	0.00				
			Snow removal	0.00				
			Small Tools & Minor Equip.	2,000.00				
			Signage Material	0.00				
			Emergency Equipment	0.00				
			Employee Loans	0.00				
			Equipment	0.00				
			Settlement Tilley	0.00				
			Fugitive	0.00				
			Fugitive Program	0.00				
			Salt Spreader	0.00				
			Safety School	0.00				
			Grant	0.00				
			Grass Cutting	0.00				
			Guns and leather	0.00				
			Reserve Police Officer	0.00				
			Repairs					
			Computer Repairs	0.00				



# City of Charlack Budget

31

					Budget			
				Contracted Labor	0.00			
				Equipment Repairs	0.00			
				Radar Equipment Repair	0.00			
				Radio Equipment	0.00			
				Repairs - Other	0.00			
				Total Repairs	0.00			
				Rentals	0.00			
				Internet - Web Hosting	0.00			
				IT Contracting	0.00			
				Judicial Fund - Court Conferenc	0.00			
				K-9 Expense	0.00			
				Laptops	0.00			
				Lawsuit Settlement	0.00			
				Licenses and Permits	150.00			
				Loan	0.00			
				Loan 4936	0.00			
				Loan 9003	0.00			
				Loan 9004	0.00			
				Rent	0.00			
				Medical expense	0.00			
				Rejis	0.00			
				MIRMA Settlement	0.00			
				Reconciliation Discrepancies	0.00			
				Mosquito Control	0.00			
				Real Estate Taxes	0.00			
				New City Hall Project	0.00			
				Yard waste	0.00			
				Operations Expense Acct - Mayor	0.00			
				Pagers	0.00			
				Radio Equipment / Repair	0.00			
				Paul Handal Lawsuit	0.00			
				Public Official Bond	0.00			

# City of Charlack Budget

32

				Budget			
			Protection	0.00			
			PD laptops	0.00			
			Penalty/Interest/Finance Charge	0.00			
			Pension Expense	0.00			
			Personal Property Tx - Equipmen	0.00			
			Pest Control	0.00			
			Police car expense				
			#809 Motorcycle	0.00			
			Car 800	0.00			
			Car 801	0.00			
			Car 802	0.00			
			Car 803	0.00			
			Car 804	0.00			
			Car 805	0.00			
			Car 806	0.00			
			Car 807	0.00			
			Car 808	0.00			
			Police car expense - Other	0.00			
			Total Police car expense	0.00			
			Police Dispatch Services	0.00			
			Prosecutor;s Assistant Fee	0.00			
			Printing and Reproduction	500.00			
			Prisoner Care	0.00			
			Program Expense	0.00			
			Internet - Office Computers	100.00			
			Medals / Awards / Badges	100.00			
			Document Destruction	135.00			
			food basket	500.00			
			Payroll Expenses	300.00			
			Bank Service Charges	350.00			
			Mosquito Spraying	375.00			
			Computer Program Renewal	500.00			

# City of Charlack Budget

33

					Budget			
				Uniforms				
				Police Department	0.00			
				Public Works	0.00			
				Uniforms - Other	700.00			
				Total Uniforms	700.00			
				Internet - City Hall	600.00			
				Web Hosting	500.00			
				Park Maintenance & Repair	1,000.00			
				Concrete	1,000.00			
				Election Expenses	600.00			
				Training				
				City Hall	0.00			
				Court	0.00			
				Police	0.00			
				Public Works	0.00			
				Training - Other	1,500.00			
				Total Training	1,500.00			
				Advertising	750.00			
				Tree removal	1,000.00			
				Court Expenses	0.00			
				road fund	0.00			
				Street Signs	600.00			
				Senior Utility Rebate	1,100.00			
				Telephone - Mobile	1,500.00			
				Office Supplies	1,500.00			
				Postage and Delivery	1,500.00			
				Telephone	1,600.00			
				General Supplies	3,000.00			
				Gasoline, Oil, etc.	3,000.00			
				Debt Service Payments				
				Commerce - Police Vehicle	0.00			
				Debt Service Payments - Other	0.00			

# City of Charlack Budget

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					Budget			
				Credit Card Payment	0.00			
				Lease Payments - Vehicles	0.00			
				New Vehicle Purchase	0.00			
				Old National - Police vehicles				
				New Vehicle Add'l Expense	0.00			
				Old National - Police vehicles - Other	0.00			
				Total Old National - Police vehicles	0.00			
				Public Works Vehicle	0.00			
				Pulaski Loan	0.00			
				Commerce Loan - 8541 Forest	2,500.00			
				Total Debt Service Payments	2,500.00			
				Equipment Rental - Office Equip	2,500.00			
				Sewer Lateral	7,000.00			
				Repair & Maintenance				
				Vehicle Maintenance - Police	0.00			
				Car Washing	0.00			
				Equipment Repairs - PW	0.00			
				Building Repairs - City Hall	0.00			
				Radio Equip (repairs) - Police	0.00			
				Municipal Building Maintenance	2,000.00			
				Repair & Maintenance - Other	0.00			
				Total Repair & Maintenance	2,000.00			
				Salt	4,000.00			
				Membership dues & subscriptions	3,500.00			
				Special Events				
				4th of July	0.00			
				Special Events - Other	0.00			
				Town Hall meeting	0.00			
				City wide garage sale	0.00			
				Special Event Signs	0.00			
				Senior Day	0.00			
				Easter Egg Hunt	0.00			

# City of Charlack Budget

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					Budget			
				Employee Lunch	0.00			
				Officer of the Month	0.00			
				July 4th	0.00			
				Kids Day	0.00			
				Labor Day	0.00			
				Laborfest	0.00			
				National Night Out	0.00			
				Newsletter	0.00			
				Easter	600.00			
				Halloween	850.00			
				Christmas	1,000.00			
				Community Fireworks	1,000.00			
				Block Party	1,500.00			
				Total Special Events	4,950.00			
				Cap Improvement - Public Works				
				Switching Electric	0.00			
				Vehicle Purchase	18,000.00			
				Vehicle Repair	1,500.00			
				Equipment Repair	1,000.00			
				Cap Improvement - Public Works - Other	0.00			
				Equipment Purchase	15,000.00			
				Total Cap Improvement - Public Works	35,500.00			
				Prop P				
				Prop P - Other	5,000.00			
				Cameras	0.00			
				Co-op Raises	0.00			
				Total Prop P	5,000.00			
				Payroll taxes	14,000.00			
				Utilities				
				8541 Forest	0.00			
				Electricity - City Hall	0.00			
				Electricity - Lackland	0.00			

# City of Charlack Budget

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					Budget			
				Electricity - Park	0.00			
				Electricity - Public Works Bldg	0.00			
				Electricity - Speed Cameras	0.00			
				Electricity - Street Lighting	0.00			
				Gas - Lackland	0.00			
				Gas - Public Works Bldg	0.00			
				Gas -City Hall	0.00			
				Gas -Park	0.00			
				Sewer - City Hall	0.00			
				Sewer - Lackland	0.00			
				Sewer - Park	0.00			
				Sewer - Public Works Bldg.	0.00			
				Sewer -Park	0.00			
				Water - Lackland	0.00			
				Water - Park	0.00			
				Water - City Hall	0.00			
				Water - Public Works Bldg	0.00			
				Utilities - Other	20,500.00			
				Total Utilities	20,500.00			
				Cap Improvement - City Hall				
				Park Planning	3,200.00			
				Derilect Properties	20,000.00			
				Professional Services	0.00			
				New City Hall	0.00			
				Cap Improvement - City Hall - Other	0.00			
				Office Equipment	2,000.00			
				Vehicle Maint	0.00			
				City Hall - Other	0.00			
				Infrastructure				
				2425 Bristow	0.00			
				Tuckpointing	0.00			
				Porch	0.00			

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# City of Charlack Budget

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				Budget			
			Total Insurance	64,900.00			
			Salaries				
			Holiday Gift	0.00			
			Overtime	0.00			
			Salaries-Public Works Part Time	0.00			
			Salaries - Appointed	0.00			
			Salary - Code Enforcement	0.00			
			Salaries - Resident Allowance	0.00			
			Salaries - Police Department	0.00			
			Salaries - Code Enforcement	0.00			
			Salaries - Court Clerk	0.00			
			Salaries - Court Part Time	0.00			
			Salaries - Part Time	0.00			
			Salaries - Incentive Pay	0.00			
			Salaries - City Hall Part Time	2,000.00			
			Salaries - Overtime	3,000.00			
			Salaries - Elected Officials	26,400.00			
			Salaries - City Clerk	32,000.00			
			Salaries - City Administrator	60,000.00			
			Salaries - Other	0.00			
			Salaries - Public Works	50,000.00			
			Total Salaries	173,400.00			
			Contracted Services - Police	386,550.00			
			Total Expense	929,760.00			
			Net Ordinary Income	885.00			
			Other Income/Expense				
			Other Expense				
			Interest Expense	0.00			
			uncategorized expenses	0.00			
			Total Other Expense	0.00			
			Net Other Income	0.00			
			Net Income	885.00			



Do Not Pay. This is not an invoice.



Renewal Pricing for CITY OF CHARLACK

Memorandum No. 1411

Date: May 31, 2019

Policy Period: July 1, 2019 to July 1, 2020

<u>Line of Business</u>	<u>Annual Contribution</u>	<u>Deductible</u>	<u>Deductible Applicability</u>
Auto Physical Damage			
Comprehensive	\$298.00	Per Schedule	
Collision	\$562.00	Per Schedule	
Automobile Liability	\$656.00	\$0.00	
Uninsured Motorist	\$13.00	\$0.00	
Hired and Non-Owned Vehicles	Included	\$0.00	
General Liability	\$2,589.00	\$0.00	
Employee Benefit Liability	\$129.00	\$1,000.00	Loss
Employment Practices Liability	\$1,278.00	\$5,000.00	Loss
Errors & Omissions Liability	\$452.00	\$5,000.00	Loss
Cyber & Information Breach Coverage	\$325.00	\$2,500.00	Loss & LAE
<b>TOTAL RENEWAL PRICING:</b>	<b><u>\$6,302.00</u></b>		

If "Loss & LAE" (Loss Adjustment Expense) is indicated under *Deductible Applicability*, the Member will be responsible for defense and other adjustment costs up to the deductible amount.

\*The entity's current coverage will expire on July 1, 2019. Renewal is hereby offered at the price indicated above, which is based on information on file as of May 31, 2019. Changes requested before July 1, 2019 will affect the actual renewal price invoiced.

MOPERM reserves the right to correct any errors discovered before the renewal invoice is issued. If such corrections result in a change in contribution, notice will be sent to the appropriate parties.

**Resolution 19-003**

**A RESOLUTION OF THE CITY OF CHARLACK, MISSOURI, CONFIRMING  
THE DESIGNATION OF CERTAIN PROPERTY AS PARK PROPERTY**

WHEREAS, the Charles J. Evola Park is owned by and located within the City of Charlack, Missouri, more specifically located at 8542 and 8538 Forest Avenue, and

WHEREAS, the property located at 8541 Forest Avenue is also owned by and located within the City of Charlack, Missouri, and

WHEREAS, the property located at 8541 Forest Avenue is used by the City for purposes related to the Charles J. Evola Park including, but not limited to, for motor vehicle parking, and

WHEREAS, the Board of Aldermen for the City of Charlack, Missouri, wishes to confirm the designation of 8541 Forest Avenue as park property, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMAN OF THE CITY OF CHARLACK, ST. LOUIS COUNTY, STATE OF MISSOURI:

SECTION 1: The Board of Aldermen hereby confirms the designation of 8541 Forest Avenue as park property.

SECTION 2: The Board of Aldermen authorizes the City Administrator and the City Attorney to take steps necessary to carry out the spirit and intent of this Resolution.

SECTION 3: That this resolution shall go into immediate effect.

PASSED and APPROVED this 25<sup>th</sup> day of June, 2019.

---

Mark Chamberlain, Mayor

ATTEST:

---

Susan Gallagher, City Clerk

**Resolution 19-004**

**A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF  
CHARLACK FOR FISCAL YEAR ENDING JUNE 30, 2020**

WHEREAS, the Board of Aldermen for the City of Charlack, Missouri has prepared a budget estimating the expenses and income for the fiscal year ending June 30, 2020, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CHARLACK, ST. LOUIS COUNTY, STATE OF MISSOURI:

SECTION 1: The Budget attached as Exhibit A is hereby approved and adopted.

SECTION 2: That this resolution shall go into immediate effect.

PASSED and APPROVED this 25<sup>th</sup> day of June 2019.

---

Mark Chamberlain, Mayor

ATTEST:

---

Susan Gallagher, City Clerk

